# Using Ryzolve Training Module Strapi

Creating a New Course:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Course”.
* Within the Course section, find and select “Create new entry”.
* A new window will appear. Fill in the necessary course details.
* Click on the “Save” button to save your progress. Afterward, click on the “Publish” button to make the course accessible to users.
* Once the course is created, you will see options for managing the course:

1. **Edit:** Click on the “Edit” option to make changes to the course details.
2. **Duplicate:** Use the “Duplicate” option to create a copy of the course, which can be helpful for creating similar courses.
3. **Delete:** If needed, select the “Delete” option to remove the course from the Content Manager.

* <https://drive.google.com/file/d/1wExjbUC1FDwTFaeFjGdblZb9kpABr7rk/view?usp=drive_link>

Creating a New Unit:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Unit”.
* Within the Unit section, find and select “Create new entry”.
* A new window will appear. Fill in the necessary Unit details.
* Click on the “Save” button to save your progress. Afterward, click on the “Publish” button to make the unit accessible to users.
* Once the unit is created, you will see options for managing the unit:

1. **Edit:** Click on the “Edit” option to make changes to the unit details.
2. **Duplicate:** Use the “Duplicate” option to create a copy of the unit, which can be helpful for creating similar courses.
3. **Delete:** If needed, select the “Delete” option to remove the unit from the Content Manager.

* <https://drive.google.com/file/d/1qm3M3uPXxHQEdbJNFsdnGlr9E_vl7b2w/view?usp=drive_link>
* <https://drive.google.com/file/d/19vvpu4mNtMPdt5Pc4rvnvkX_EIZ26pm6/view?usp=drive_link>

Inserting Unit into a Course:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Course”.
* Click on the specific course to which you want to add units.
* Within the course details, find the “Units” section, and click on it.
* In the Units section, search for the desired unit and click on it to add it to the course.
* To maintain a specific order for your units, use the drag option to arrange them as needed.
* Now click on “Save” & “Publish”.
* <https://drive.google.com/file/d/1YZ7Sl86LAKLNSngN33Y9rZDF9jTNnKEu/view?usp=drive_link>

Creating a New Lesson:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Unit”.
* Click on the specific unit to which you want to add lessons.
* click on “Add an entry”.
* A new window will appear. Fill in the necessary lesson details, including Title, Subtitle & Content.
* Now click on “Save” & “Publish”.
* Once the lesson is created, you will see options for managing the lesson:

1. **Drag:** Use the drag option to rearrange the order of lessons within the unit.
2. **Delete:** If needed, select the “Delete” option to remove the lesson.

* <https://drive.google.com/file/d/1v5ugn1brEsSvfM7N-4MXZwNbis0La83f/view?usp=drive_link>

Creating a New Quiz to a Unit:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Unit”.
* Click on the specific unit to which you want to add Quiz.
* Within the unit details, locate the “Quiz” section and click on “Add an entry” to create a new quiz.
* Fill the quiz details, Now Click on Options section to add your options.
* Now click on “Save” & “Publish”.
* Once the quiz is created, you will see options for managing the quiz:
  + 1. **Drag:** Use the drag option to rearrange the order of quizzes within the unit.
    2. **Delete:** If needed, select the “Delete” option to remove the quiz.
* <https://drive.google.com/file/d/1aEilQDekcfk0cR2V6yPrACKOcNI8j1v7/view?usp=drive_link>

Creating a Final Quiz for a Course:

* Navigate to the “Content Manager” dashboard.
* In the Collection Types menu, locate and click on “Course”.
* Click on the specific course to which you want to add final Quiz.
* Within the course details, find the “Quiz” section and click on “Add an entry” to create a new quiz.
* Fill the quiz details, Now Click on Options section to add your options.
* Now click on “Save” & “Publish”.
* Quiz consists with drag & delete options.
* Once the quiz is created, you will see options for managing the quiz:

1. **Drag:** Use the drag option to rearrange the order of quizzes within the course.
2. **Delete:** If needed, select the “Delete” option to remove the quiz.

* <https://drive.google.com/file/d/1Svt6tPsZ9dzOD8xl-Ign1KydA3rv9cEB/view?usp=drive_link>